

The TAPSS Connection

President's Corner

I am looking forward to seeing everyone at the conference tomorrow. I am excited about celebrating our 20th year. I appreciate everyone's help in making the conference come together. If you see any of these people, please take a moment and say "thank you". We are rebuilding and appreciate everyone's support since we are not partnering with BCS-Convention and Visitor's Bureau this year.

In August, several members of the TAPSS Executive Committee took a tour of the new Expo center and it will be very nice when everything is completed.

We continue to make strides to improve and provide the best possible programs, information, and partnering possible. We need your help to do this. Please get involved. You do not have to head a committee or be the next president, but you can join a committee and start slow to make a difference. With your input, we can improve on our success. We have approximately 130 members and we need each of you. Just think what we can accomplish together!

Please feel free to contact anyone of us on the Board with any questions, comments, issues, or concerns. We welcome the interaction.

All the best,

Flora



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TAPSS Development Conference October 9, 2007

Celebrating 20 Years of Professionalism

Great news! We will have a full house for the conference! Hopefully you were one of the lucky ones who registered early and were able to reserve a space.

The Conference Planning Committee did an outstanding job in scheduling interesting speakers and topics. Many thanks to the following TAPSS members and supporters for their work:

Shelia Amos, Brenda Barton, Gail Hensley, Beverly Huggins, Cindy Hurt, Laurie Lind, Rebekah Luza, Lisa McVey, Jenny Nelson, Courtnie Nichols, Heather San Miguel, Kathy Schultz, Rosie Schoenfeld, Rosemary Shaunfield, Tammy Sanford, Kimberly Smith, Echo Thomson, and Alice Wiese.

TAPSS Executive Board

Flora Reeves, President
845-5847
freeves@tamu.edu

Samantha Payton, Secretary
862-1769
samantha-payton@tamu.edu

Shelia Amos, Vice President
847-8938
samos@tamu.edu

Rosemary Schoenfeld, Treasurer
862-3932
r-schoenfeld@tamu.edu

Beverly Huggins, President-Elect &
Conference Director
845-3234
bhuggins@ppgw.tamu.edu

Courtnie Nichols, Historian
845-2261
courtnie_nichols@housing.tamu.edu

Cindy Hurt, Past President
845-6691
cynthiahurt@tamu.edu

Member Spotlight

Rosemary (Rosie) Schoenfeld

Rosie has worked at Texas A&M for 24 years, first as secretary and staff assistant for Agricultural Economics then as executive secretary and administrative assistant for the Vice President for Administration (now Facilities) office. Beginning September 1, she assumed the position of Assistant to the Associate Director for Texas Cooperative Extension.

A charter member of TAPSS, Rosie has served in about every TAPSS position, including president during the 1996 calendar year.

Rosie's daughter, Amy, is a senior honor student at Texas State University in San Marcos, in addition to being a member of the Bobcat Band Choir. Her son, Brian, is a freshman at A&M Consolidated and her husband, Paul, works for the City of College Station. Rosie is the current president of the A&M Consolidated Band Boosters, a former Girl Scout troop leader (for 14 years!), served as registrar of the College Station Soccer Club for five years, and is active in her church, Bethel Lutheran Church, and with her sorority, Xi Eta Nu Chapter of Beta Sigma Phi. In her spare time, Rosie enjoys scrapbooking, quilting and gardening.

Cheri Graalum

Cheri is a native of Bryan and has been employed with Texas A&M for about one year. After graduating from A&M in 1994 with a degree in Industrial Distribution, Cheri held various positions in the banking, mortgage and manufacturing industries, before assuming her current position as administrative assistant in the office of the Senior Vice President for Finance.

Cheri and her husband, Dan, have been married nine years and have two sons, Hunter, 7, and Zachary, 1. Cheri enjoys spending time with her sons, reading, and creating stained glass projects.

Cheri is a fairly new TAPSS member and learned about the association through a flyer she received in her office. She looks forward to meeting other TAPSS members and participating in the Association's activities.



10 Tips for Public Speaking

Feeling some nervousness before giving a speech is natural and even beneficial, but too much nervousness can be detrimental. Here are some proven tips on how to control your butterflies and give better presentations:

1. **Know your material.** Pick a topic you are interested in. Know more about it than you include in your speech. Use humor, personal stories and conversational language – that way you won't easily forget what to say.
2. **Practice. Practice. Practice!** Rehearse out loud with all equipment you plan on using. Revise as necessary. Work to control filler words; Practice, pause and breathe. Practice with a timer and allow time for the unexpected.
3. **Know the audience.** Greet some of the audience members as they arrive. It's easier to speak to a group of friends than to strangers.
4. **Know the room.** Arrive early, walk around the speaking area and practice using the microphone and any visual aids.
5. **Relax.** Begin by addressing the audience. It buys you time and calms your nerves. Pause, smile and count to three before saying anything. ("One one-thousand, two one-thousand, three one-thousand. Pause. Begin.) Transform nervous energy into enthusiasm.
6. **Visualize yourself giving your speech.** Imagine yourself speaking, your voice loud, clear and confident. Visualize the audience clapping – it will boost your confidence.
7. **Realize that people want you to succeed.** Audiences want you to be interesting, stimulating, informative and entertaining. They're rooting for you.
8. **Don't apologize** for any nervousness or problem – the audience probably never noticed it.
9. **Concentrate on the message – not the medium.** Focus your attention away from your own anxieties and concentrate on your message and your audience.
10. **Gain experience.** Mainly, your speech should represent *you* — as an authority and as a person. Experience builds confidence, which is the key to effective speaking.

Source: www.toastmasters.org

Calendar Items



October 9, TAPSS Conference

October 10, Boss of the Year nominations due
(Wanda Martin, MS 1121)

October 25, Bosses Day Lunch
(RVSP by October 18)

November 22-23, Thanksgiving Holiday

December 7, TAPSS Recognition Luncheon, College Station Conference Center *(information to be sent at later date)*

December 11, President's Holiday Coffee and President's Meritorious Service Award Ceremony

December 24—January 1, Winter Break

The Bosses Day luncheon form and the Boss of the Year nomination form are both available at the TAPSS website: www.tamu.edu/tapss. Click on Yearly Events.



Remember to "fall back" an hour.
Daylight Savings Time ends at 2:00 a.m.
on Sunday, November 4.

Member News

Congratulations to Alicia Rodriguez in the Physical Plant on receiving a Division of Facilities A+ Award.

Martha Salsgiver is now an administrative coordinator in the College of Liberal Arts Dean's office. Martha's new telephone number is 845-2141, mail stop is 4223 and her e-mail address is msalsgiver@tamu.edu.

Rosie Schoenfeld began a new position as Assistant to the Associate Director for Texas Cooperative Extension. Her telephone number is 862-3932 and her mail stop is 7101. Rosie was also chosen to represent TAPSS on the University's Staff Advisory Council.

Looking for a way to become more involved with TAPSS?

We are in need of a Public Relations chair. Duties involve helping announce upcoming Association events, updating and distributing an Association brochure, assisting in informing local media of upcoming events, and coordinating information items with the Newsletter Committee and Programs Committee.

Contact
Flora Reeves
(845-5847)
if interested.

The following article was recently published in "Hints from Heloise" and is a great opportunity to donate unused cell phones.



Call to Protect is run by the Wireless Foundation, a non-profit organization.

One-way donated cell phones are used to benefit survivors of domestic violence. The phone is a lifeline when faced with an emergency situation. The refurbished cell phones can only call "911" and non-emergency numbers such as a domestic violence shelter.

First, deactivate your phone service and erase all personal information. Go to www.wirelessfoundation.org/CallToProtect, where you will find detailed directions for removing personal information from a cell phone by entering the manufacturer and model number. Then mail the phone to: Call to Protect, 2555 Bishop Circle West, Dexter, MI 48130. Be sure to include the battery and charger, if possible. The phone and mailing expenses are tax-deductible, so be sure to print off a tax receipt from the Web site.



Birthdays

OCTOBER

6—Marie Shelfer
18—Sharon Parks
19—Margaret Garcia
21—Bobbie Olivares
25—Robyn Conrad
29—Gail Hensley

NOVEMBER

8—Kay Choate
11—Diane Carr
13—Georgia Hines
17—Linda King
18—Kelly Cook
23—Peggy Jo Johnson
25—Heather San Miguel
27—Catherine Doty

DECEMBER

2—Sandy Campos
7—Kerry Fillip
8—Peggy Kuykendall
14—Stacy Hodges
18—Gina Konderla
21—Flora Reeves
25—Linda Gilbert
27—Angela Hines
28—Sue Moody
31—Ellen Moszer
31—Holly McBerty



How do you say...?

There are several websites you can use to translate one language to another. Try <http://www.freetranslation.com/> and <http://translation2.paralink.com>.

Don't have time to read enough of the thousands of books published each year? Then sign up for the Review-A-Day from Powell's books (www.powells.com/review). Each day you'll get a synopsis of a newly published book.



In the next week or two, you will receive a request for nominations for TAPSS elected positions (President-Elect, Vice President, Secretary, Treasurer and Historian). We need your support and involvement in TAPSS to help the organization grow and become stronger. Please consider nominating yourself or fellow TAPSS members for these elected positions.



If you have questions about the process, please contact Leslie Riley, Nominating Committee Chair, 845-5242.

